



## Quality Consultant / Officer (ISO 9001)

**Job Title:** Quality Consultant / Officer (ISO 9001)

**Location:** Parkwest, Dublin

**Salary:** Neg

**Company:** CG Business Consulting

**Job Type:** Permanent

### Description

A fabulous full-time hybrid role as a quality consultant has become available here at CGBC. Established in 2009, CGBC is Ireland's leading ISO business management system consultancy. The company is growing fast with a sustainability division specialising in Energy, ESG and Carbon foot printing also.

Our ISO house is extremely busy, allowing new employees to grow and train on the job in different areas if they wish to develop in their careers. This is a great opportunity for someone looking to join a dynamic team, the role is to join our quality team as an ISO 9001 lead project manager, and also teaming with other consultants to implement full QEHS management systems (ISO 9001, ISO 14001 & ISO 45001).

### Responsibilities

- Development & implementation of ISO quality management systems (ISO 9001) according to ISO standards, clauses, and requirements.
- Engage fully with the client and manage all aspects of the Implementation project.
- Manage projects within scope/ budget/ scheduled time expectations to ensure
- Collaborate with and support other ISO Consultants and the wider CGBC team.
- Work directly with the Operations Manager to achieve overall business goals / KPIs.
- Effectively manage and build client relationships leading to repeat business.



- Excellent document writing skills, experience writing and updating standard operating procedures and processes.
- Undertake system updates and yearly Internal Audits with clients.

### **Applicant requirements**

- Junior candidate will be considered with 1 plus years working with ISO 9001 – full graduate training programme provided.
- Consultants will be required to have minimum 3 plus years' working with implementing and auditing ISO 9001 – Onboarding and process training will be provided.
- Must have own car to get to onsite visits (Mileage will be paid)
- Hybrid style working – 50 / 50 from home or on client sites around Ireland.
- Must be living and have the right to work in Ireland.
- Proficient in Microsoft Office.
- Excellent organisation & time management skills.
- Good communication skills and the ability to work under pressure.
- ISO 9001 lead auditor course is a bonus but not required.