

Job Description

(QEHS) Quality, Environmental, Health & Safety Consultant



Ireland's leading ISO consultants

We help organisations achieve
and maintain their ISO Certifications.

Unit 1A Hume Centre,
Hume Avenue, Park West,
Dublin, D12 C8C7

+353 (0) 1 602 4121
hello@cgbc.ie
cgbusinessconsulting.com



CGBC
ISO Consultancy



CGBC
Sustainability Services



CGBC
Auditing Services

Established in 2009, CGBC is Ireland's leading ISO business management system and training consultancy, encompassing, quality, energy, environmental, health and safety, food safety, information security and medical device systems.

For more information see www.cgbusinessconsulting.ie/

Job Title (QEHS) Quality, Environmental, Health & Safety Consultant

Job Description:

The (QEHS) 'Quality, Environmental, Health & Safety' Consultant, assists companies to achieve ISO accreditation in **ISO 9001:2015** – Quality management system, **ISO 14001:2015** – Environmental management system and **ISO 45001: 2018** – Occupational Health & safety.

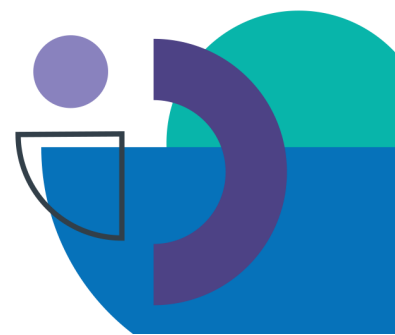
Consultancy services are carried out remotely and on-site, geographically across Ireland and within all industry types. Consultants will be allocated QEHS clients and will be responsible to bring those clients successfully to ISO Certification, by understanding the clients' requirements, developing, and implementing QEHS systems.

You will establish the QEHS system, document the QEHS system, provide training on the system to all clients/ key stakeholders, for system handover. You will be required to audit the QEHS system and report your findings in detailed audit reports.

You will be familiar with ISO standards and their clauses.

Duties & Responsibilities:

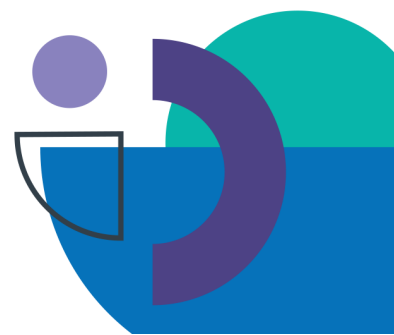
- Development & implementation of ISO quality management systems according to ISO standards, clauses, and requirements.
- Engage fully with the client and manage all aspects of the QEHS quality project.
- Familiarity with general, overall day to day business operations.
- Focused understanding of customer satisfaction, customer complaints, corrective action, and preventative measures.
- Manage your projects through in-house CRM system, providing updates until project completion.
- Manage projects within scope/ budget/ schedule expectations and ensure quality standards on project deliverables
- Collaborate with and support other CGBC ISO Consultants and the wider CGBC team.



- Work directly with the Operations Manager to achieve overall business goals to ensure alignment across the business.
- Effectively manage and build client relationships leading to repeat business.
- Develop and implement continuous improvement plans and action logs, ensuring progress and improvement for client satisfaction.
- Implement policies and procedures, guided by ISO requirements.
- Client liaison, to understand their day-to-day business process so that you can document them.
- Excellent document writing skills, experience writing and updating standard operating procedures and processes.
- Excellent process mapping skills – lean six sigma a bonus.
- Risk & hazard identification
- Knowledge of safety statements and risk assessments.
- Determine client training requirements and delivering QEHS Training.
- Quality, Environmental and Safety inspections, and audits.
- Knowledge of environmental management systems would be beneficial.
- Environmental Aspect and Impact identification/environmental risk assessments
- Updating Legal and other Environmental and Health and Safety requirements
- Completing Compliance Evaluations
- Completing internal QEHS audits and detailed audit reports
- Understanding document control.
- Ability to communicate effectively at all levels internally and externally.
- Ability to lead a diverse team to project completion and ISO certification.

Skills & qualities

- Bachelor's degree or equivalent qualification in one or more of the following - Engineering, Science, Health & Safety, Environmental, Auditing and a minimum of 3 years' experience.
- Lean or 6 Sigma qualification is preferable (Black belt or experienced Green Belt).
- A strong background in continuous improvement activities.
- Excellent communication and interpersonal skills.
- Excellent report writing skills.
- Excellent analysis and problem-solving skills.
- Excellent planning and organising skills.
- Passionate about helping clients achieve ISO certification.



- Professional, collaborative, and confident in leading clients through the ISO process.
- Fluent in English with excellent communication skills – written and verbal.
- Fastidious about attention-to-detail and accuracy.
- Organised, efficient and hard-working with strong time and project management skills.
- Good working knowledge of excel, word and PowerPoint.

Job Details

Deadline: 5.30pm Friday 28th January 2022

Salary: DOE

Job Type: Permanent with 6-month probation period

Schedule: Mon – Fri 09:00am to 17:30pm

Mix of remote working and on-site working.

To apply please email your CV to Hello@CGBC.ie

