



CG BUSINESS CONSULTING PRESENTS

EcoVadis Readiness Assessment Toolkit

Assess Your Organisation's Readiness for
Silver, Gold and Platinum EcoVadis Performance

Environment

Labour & Human Rights

Ethics

Sustainable Procurement

Introduction

EcoVadis has become one of the world's most recognised sustainability assessment platforms, helping organisations demonstrate their commitment to Environmental, Social and Governance (ESG) performance. Many organisations are now being asked by customers, procurement teams, and supply chain partners to complete an EcoVadis assessment as part of supplier qualification and sustainability requirements.

Achieving a strong EcoVadis score requires more than good intentions. Organisations must demonstrate robust policies, measurable actions, evidence-based reporting, and continuous improvement across key sustainability areas. **CG Business Consulting has achieved a Platinum EcoVadis Rating** and supports organisations in developing the systems, policies, governance structures, and evidence required to maximise EcoVadis performance.

This toolkit will help you:

- ✓ Understand EcoVadis requirements
- ✓ Assess your current readiness
- ✓ Identify improvement opportunities
- ✓ Prepare for a future EcoVadis assessment
- ✓ Determine your likelihood of achieving Bronze, Silver, Gold or Platinum performance

Understanding EcoVadis

EcoVadis evaluates sustainability performance across **four key themes**:

Environment	Labour & Human Rights
<ul style="list-style-type: none"> • Carbon emissions & energy management • Waste & water management • Environmental policies & climate action 	<ul style="list-style-type: none"> • Employee health, safety & wellbeing • Diversity, inclusion & equality • Training, development & human rights
Ethics	Sustainable Procurement
<ul style="list-style-type: none"> • Anti-corruption & whistleblowing • Data protection & information security • Ethical business conduct 	<ul style="list-style-type: none"> • Supplier Code of Conduct • ESG supplier assessments & monitoring • Responsible sourcing practices

How to Use This Assessment

Score each question using the scale below. Record your score for each item.

Score	Description
0	Not in Place
1	Partially Implemented
2	Fully Implemented
3	Best Practice / Continuously Improved

SECTION 1 – ENVIRONMENT

Score each item: 0 = Not in Place | 1 = Partial | 2 = Fully Implemented | 3 = Best Practice

	0	1	2	3
Governance & Policy				
■ Environmental Policy formally approved				
■ Environmental objectives established				
■ Sustainability responsibilities assigned				
■ Environmental performance reviewed by leadership				
Carbon & Energy Management				
■ Energy consumption measured				
■ Carbon footprint calculated				
■ Emissions reduction targets established				
■ Renewable energy initiatives implemented				
Waste & Resource Management				
■ Waste reduction programme implemented				
■ Recycling programme established				
■ Paper reduction initiatives in place				
■ Sustainable purchasing policy implemented				
Monitoring & Reporting				
■ Environmental KPIs monitored				
■ Environmental data collected regularly				
■ Sustainability reporting completed				
■ Continuous improvement process established				
Section 1 Total Score: _____ / 48				

SECTION 2 – LABOUR & HUMAN RIGHTS

Score each item: 0 = Not in Place | 1 = Partial | 2 = Fully Implemented | 3 = Best Practice

	0	1	2	3
Employee Wellbeing				
■ Employee wellbeing policy implemented				
■ Health & Safety programme active				
■ Mental health supports available				
■ Employee feedback mechanisms established				
Diversity & Inclusion				
■ Diversity policy established				
■ Equal opportunities policy implemented				
■ Anti-discrimination procedures active				
■ Diversity metrics monitored				
Training & Development				
■ Annual training programme implemented				
■ ESG awareness training provided				
■ Leadership development programme active				
■ Performance review process established				
Human Rights				
■ Human Rights policy implemented				
■ Grievance procedure available				
■ Child labour prohibition documented				
■ Modern slavery controls established				
Section 2 Total Score: _____ / 48				

SECTION 3 – ETHICS

Score each item: 0 = Not in Place | 1 = Partial | 2 = Fully Implemented | 3 = Best Practice

	0	1	2	3
Governance				
■ Code of Ethics implemented				
■ Leadership commitment demonstrated				
■ ESG governance structure established				
■ Compliance responsibilities assigned				
Anti-Corruption				
■ Anti-bribery policy implemented				
■ Gifts and hospitality policy established				

	0	1	2	3
■ Conflict of interest process documented				
■ Compliance training provided				
Information Security				
■ GDPR programme implemented				
■ Information security policy active				
■ Data breach procedures established				
■ Cybersecurity controls documented				
Reporting & Accountability				
■ Whistleblowing process available				
■ Ethics incidents monitored				
■ Internal audits conducted				
■ Improvement actions tracked				
Section 3 Total Score: _____ / 48				

SECTION 4 – SUSTAINABLE PROCUREMENT

Score each item: 0 = Not in Place | 1 = Partial | 2 = Fully Implemented | 3 = Best Practice

	0	1	2	3
Supplier Governance				
■ Supplier Code of Conduct implemented				
■ Supplier sustainability requirements defined				
■ ESG procurement policy established				
■ Supplier onboarding process documented				
Supplier Assessment				
■ Suppliers evaluated for ESG risks				
■ High-risk suppliers identified				
■ Supplier sustainability questionnaires used				
■ Supplier performance monitored				
Supply Chain Transparency				
■ Key suppliers identified				
■ Supply chain risks assessed				
■ ESG risks documented				
■ Corrective action process established				
Continuous Improvement				
■ Supplier engagement programme active				
■ Supplier sustainability targets established				
■ Procurement KPIs monitored				

	0	1	2	3
■ Annual supplier reviews completed				
Section 4 Total Score: _____ / 48				

SECTION 5 – EVIDENCE READINESS

One of the biggest reasons organisations score lower is inability to provide evidence

Even with strong practices in place, organisations that cannot produce **documented evidence** will receive lower EcoVadis scores. Assess your evidence readiness below:

Evidence Item	0	1	2	3
■ Policies are formally approved				
■ Policies are reviewed annually				
■ Procedures are documented				
■ Records are retained				
■ KPIs are tracked				
■ Management reviews are documented				
■ Training records maintained				
■ Internal audits completed				
■ Improvement actions tracked				
■ ESG reporting available				
Evidence Readiness Total Score: _____ / 30				

Your Overall EcoVadis Readiness Score

Your Overall EcoVadis Readiness Score	
Environment	/ 48
Labour & Human Rights	/ 48
Ethics	/ 48
Sustainable Procurement	/ 48
Evidence Readiness	/ 30
MAXIMUM POSSIBLE SCORE	222

Results Interpretation

- 0 – 60 Points** **Significant Improvement Required**
 - Establish core policies
 - Assign responsibilities
 - Begin ESG data collection
- 61 – 120 Points** **Foundation Established**
 - Strengthen evidence collection
 - Formalise policies
 - Improve supplier management
- 121 – 180 Points** **Strong Position**
 - Improve documentation quality
 - Enhance governance oversight
 - Increase supply chain engagement
- 181 – 222 Points** **Platinum Potential ★**
 - Validate evidence quality
 - Conduct a professional gap assessment
 - Optimise documentation for EcoVadis
 - Prepare for assessment submission

Why Organisations Work with CG Business Consulting



CG Business Consulting has achieved a **Platinum EcoVadis Rating** — **placing us in the Top 1% globally**. We support organisations in improving sustainability performance through hands-on consultancy, policy development, and evidence-based systems.

Our consultants understand both the EcoVadis scoring methodology and the evidence requirements needed to achieve stronger results across all four themes.

EcoVadis Gap Assessments	ESG Strategy Development
Sustainability Policy Development	ISO 14001 Environmental Management
ISO 14064 Carbon Management	Sustainable Procurement Programmes
Governance and Risk Management	ESG Reporting Systems

Free EcoVadis Readiness Consultation

Book a complimentary 30-minute consultation with one of our sustainability specialists.

- Review your assessment results
- Identify quick wins
- Highlight potential scoring opportunities
- Discuss your pathway to Silver, Gold or Platinum performance

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